

## Patient Terms and Conditions of Trade

The following Terms of Trade apply to services provided by Broadway Medical Centre to its patients.

1. All services shall be paid on the day.
2. Payment shall be accepted in the form of cash, cheque, direct credit or direct debit.
3. All services not paid on the day will receive an additional fee of \$5.00 per service.
4. Where it is agreed that payment need not be paid on the day of service, it shall be paid by 20<sup>th</sup> of the month, following date of invoice and will include the additional fee of \$5.00.
5. Broadway Medical Centre may require payment before a service is provided.
6. Broadway Medical Centre may withhold further provision of service where there is any outstanding amount due.
7. We collect personal information from you in order to ensure good patient care and billing. Providing some information is optional however if you choose not to we may be unable to supply you with the requested services.
8. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected.
9. Where patients are in breach of agreed payment terms, we may disclose this information to debt collection agencies and legal proceedings may follow. This may result in your name and address being entered into the Computer Bureau default listing which will have an impact on your credit rating.
10. Interest may be charged on overdue accounts at a rate to be decided by Broadway Medical Centre from time to time.
11. Costs incurred to recover outstanding monies will be charged to the customer.
12. Termination of our services to you may be applied where there is non-payment without prejudice to any claims Broadway Medical Centre may possess.
13. Prices quoted for services may be adjusted from time to time, and the customer hereby agrees to pay any such adjusted price, e.g. in instances where cost of goods increases, government surcharges increases, errors or omissions by Broadway Medical Centre or its representatives.
14. Prices include GST unless otherwise stated.
15. No goods supplied by Broadway Medical Centre may be returned for credit.
16. Supply of goods for personal use will be covered by the Consumer Guarantees Act 1993.
17. Broadway Medical Centre agrees not to use or disclose any information more than is reasonably necessary in the circumstances for its genuine business purposes.
18. The patient authorises Broadway Medical Centre to collect, retain and use personal information about the patient for the purposes of assessing the client's creditworthiness. The patient authorises any other company or person to provide Broadway Medical Centre with any information of the type referred to above that may be requested of them. The Credit Reporting Privacy Code 2004 has been issued under the Privacy Act and provides specific rights in relation to personal credit information held by credit reporting agencies as per the Privacy Code at [www.privacy.org.nz](http://www.privacy.org.nz)
19. Broadway Medical Centre offers a safe and secure Patient Portal with which you can make online appointments (level 1) and access your personal health information (level 2). Broadway Medical Centre retains the right to grant or (temporarily) revoke a patients access to the Broadway Medical Centre patient portal at any time without any obligations to the patient. More information on use and privacy of the portal are available under [www.connectmed.co.nz](http://www.connectmed.co.nz)
20. Variations to the Terms of Trade may occur from time to time, and Broadway Medical Centre will display these variations and the current Terms of Trade at Reception as well as notify the patient by way of invoice.